

SEND CHANGE OF ADDRESS TO:

☐ Post Office	,
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☐ Credit card companies

☐ Friends and relatives

☐ Insurance companies — Life, health, fire, auto

☐ Automobile — Transfer of car title registration, driver's license

 $\ \square$ Utility companies — Gas, light, water, telephone, cable

☐ Arrange for any refunds or deposits

☐ Arrange for service in new location

☐ Home delivery — Laundry, newspaper, magazine subscriptions

☐ School records — Ask for copies or transfer children's school records

☐ Medical records — Medical, dental, prescription histories

☐ Ask doctor and dentist for referrals

☐ Transfer needed prescriptions, x-rays, etc.

 Church, Clubs Civic Organizations — Transfer memberships and get letters of introduction

☐ Pets — Ask about regulations of pet licenses, vaccinations, tags, etc.

DON'T FORGET TO:

- ☐ Empty freezers Plan use of foods
- ☐ Defrost freezer/refrigerator
- ☐ Have appliances serviced for moving
- ☐ Contact utility companies for connection Water, power, cable, trash, etc.
- ☐ Stay in contact with your mover Check with the following: insurance coverage, packing and unpacking labor, arrival day, various shipping papers, method and time of expected payment.
- ☐ Plan special care and needs of infants, children, pets and potted plants

ON MOVING DAY:

- ☐ Carry currency, jewelry, documents yourself
- ☐ Plan for transporting pets They can be poor traveling companions if unhappy
- ☐ Let a close friend or relative know route and schedule you will travel including overnight stops; use him/her as message headquarters
- ☐ Double check old closets, drawers, shelves to be sure they are empty
- \square Leave old keys needed by new owner

National Settlement Services

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